



BASIC INSPECTION INFORMATION

for HOMEOWNERS and CONTRACTORS

All work for which a permit is issued requires you to call for an inspection. Note: If you are doing electrical, heating, air conditioning, or plumbing, you are required to have other separate permits for those trades.

ORDER OF INSPECTIONS

1. *For additions and new construction*—the first inspection is by a structural inspector after the excavation BEFORE you pour the footing. After foundation walls are installed a foundation wall inspection is required. If you also have underground plumbing, call the plumbing inspector BEFORE covering.
Interior alterations on an existing building—the first inspection begins at the framing inspection stage. Call for the appropriate rough mechanical and/or electrical inspections.
2. Continue new construction and additions to the framing inspection stage. At this point, you will need to call for rough electrical, heating/air conditioning, and plumbing inspections for approval.
3. After the rough mechanicals are approved, call structural inspection for a framing inspection. After insulation is installed, an additional structural inspection is required.
4. The final inspection stage is next and covers ALL finished work. As the electric, plumbing, and heating/air conditioning are completed, call for the appropriate mechanical and electrical final inspection.
5. The structural inspector, who will perform your last inspection, must then be called for the final inspection of all building permits. Failure to obtain your final inspection is a misdemeanor subject to fine or jail. (Columbus Building Code 4111.99)
6. A Certificate of Occupancy, when required, is noted on your building permit card.

INSPECTIONS

Next-day inspection requests must be received on the appropriate 24-hour phone line NO LATER THAN 4:00 P.M. the day before the inspection is desired. Leave the appropriate permit number, address, and type of inspection.

24-Hour Phone Lines

Electrical Inspection	645-8265
HVAC/REF Inspection	645-8138
Plumbing Inspection	645-8355
Structural and Sign Inspections	645-8235

Typical Order of Inspections

1. Foundation/Excavation/Slab	Structural
2. Underground Plumbing/Interior drainage	Plumbing
3. Rough Plumbing	Plumbing
4. Rough Heating/ Ventilating/ Air Conditioning	HVAC/Ref
5. Rough Electrical	Electrical
6. Framing	Structural
7. Insulation	Structural
8. Final Plumbing	Plumbing
9. Final Heating/Ventilating/Air Conditioning	HVAC/Ref
10. Final Electric	Electrical
11. Final Structural	Structural

Who to Call

REINSPECTION FEES (Columbus Building Code 4113.122)

Reinspection fees will be assessed for the following (See current fee schedule for amount):

- In the event work is covered before inspections.
- If the work is not completed or not installed as per approved plans.
- If the plans and/or permit are not on the job site.
- If mechanical and electrical are not approved prior to the structural inspection (where applicable).